STUDENT ART PROGRAM APPLICATION PREVIEW + GUIDELINES Spring 2022

Deadline: Tuesday, April 12, 2022. Artwork to ArtsConnection offices by 6pm.

We look forward to your submissions! We are thrilled to be in person for this exhibition and to be selecting artwork from physical artwork.

There are two stages to this application process.

A) You will fill out an online application for each artwork that you submit.

B) You will bring or mail your original artwork with attached receipt to ArtsConnection.

If you have any questions about the application process at any stage, contact Amanda Guest, Teen Programs Manager for Exhibitions, at guesta@artsconnection.org or (212) 302-7433 x472 or (917) 543-1632 (cel phone in emergencies).

1. **Eligibility.** New York City public school students grades 6-12 are eligible to submit artwork to this exhibition on the theme of *The Colors of Our City.*
   Eligible artwork: You can submit artwork in any 2D medium, such as painting, drawing, collage, and photography. (A student may submit no more than 2 finished artworks for one theme. Please do not frame or mat your artwork.)

2. **Click on LOGIN AND APPLY and log in through ArtsConnection's Application Portal.**
3. APPLYING AS A STUDENT: If you have not filled out an online profile before, this will allow you to set up a **profile**. Be sure to fill in accurate current contact information, including the email that you regularly check so we can communicate with you throughout the process.

   Once you set up your profile, you will use the same profile every time you apply to any of the Teen Programs at ArtsConnection. You will not need to create a new profile to apply to future programs.

   APPLYING AS A TEACHER FOR YOUR STUDENT(S) A Teacher may log in and apply on behalf of their student(s). When a teacher logs in, register as a teacher rather than as a student. Then you will be asked to create a record for each student who is applying. A teacher will not need to create a new record for that student again to apply on their behalf to future exhibitions.

4. **Application Instructions:**
   Check the *OPEN APPLICATIONS* list and start the
   ***STUDENT ART PROGRAM – Spring 2022 – The Colors of Our CIty* Application.**

Stage 1:

1. **Details about filling out your application.** Here are a few of the questions we ask you to answer about your artwork:
   - What is the title, materials and size of your work?
   - How does your artwork connect to the theme, The Colors of Our City*?*
   - What is the name and email address of the art teacher or adult ally recommending you for this exhibition?
   - Have you participated in any other ArtsConnection Teen Programs? If so, which ones?

- What is your art teacher (or supporting teacher in school)'s name and email?
- What is your contact information?

2. **Save and submit your application.** You can save your application and work on it later if you need to by clicking the *SAVE AND CONTINUE* button at the bottom of the screen. This is a great tool if you need more time to think about your answers. Read over your answers before submitting your application to ensure they are clear and contact information is correct. Just keep in mind that you will have to log in to the Teen Portal to complete and submit your application in order for it to be reviewed for the exhibition.

3. **Application submission confirmation.** Once you submit the application, you'll receive a confirmation email receipt telling you that we have your application. If you do not receive a confirmation email, please call Amanda Guest at (212) 302-7433 x 472 or (917) 543-1632. Please state your name if you leave a message.

4. **Print your email receipt.** Follow the instructions on your email receipt. Print and attach the receipt to the back of your artwork. Please attach with tape that will not damage the artwork—eg. Scotch tape.

Stage 2:

5. **Bring or mail original artwork.** We strongly recommend that you deliver your artwork in person to ArtsConnection. However, if you are mailing it, please allow enough time to get it to ArtsConnection by the deadline for receiving the artwork: ==**TUESDAY, APRIL 12, 2022 at 6pm.**==

   To:
   ArtsConnection
   Attn: Amanda Guest
   Student Art Program
   520 8th Avenue, Suite 321
   New York, NY 10018
   212-302-7433 x472

   Contact us if you have any questions about delivering or mailing artwork, or any other general questions about the application process. We will assist in whatever way we can. You can contact Amanda Guest, Teen Programs Manager for Exhibitions at guesta@artsconnection.org or (212) 302-7433 x472 or cel: (917) 543 -1632.

6. **Application timeline:** If you work is selected, you will be informed by **May 1.** If your artwork is selected, you will be invited to the opening reception and award ceremony in June 2022, date TBD.

7. COVID SAFETY GUIDELINES:
   If this event is held in person, all COVID safety guidelines as issued by the DOE will be upheld. If needs be, the opening reception will be a virtual celebration.

8. The receipt you will attach to the artwork at the end of the application is an important part of the tracking process. If your artwork is not selected, work will be returned at the end of the semester. If selected, your framed artwork will be returned once the exhibition ends. We return all artworks to artists.

Thank you for applying to the Student Art Program!